



**MINUTES**  
**Airport Advisory Commission**  
**May 19, 2004**

**COMMISSIONERS PRESENT:** Kenneth P. Chalfant, Chairman  
Bud Breckner  
Patsy Buchwald  
Lynn French  
Bernie Herpin  
Dennis Weber

**COMMISSIONERS ABSENT:** Stephen Ducoff, Vice Chairman

**NON-VOTING MEMBERS PRESENT:** Chuck Brown  
George P. Sugars

**NON-VOTING MEMBERS ABSENT:** Rob MacDonald, Pikes Peak Area Council  
of Governments (PPACG)  
Gregory Timm

**CITY STAFF PRESENT:** Gary K. Campbell, Airport Operations Manager  
Mark Earle, Aviation Director  
Rick Gorman, Assistant Aviation Director-Finance  
Wendell R. Hawkins, Sr. Airport Operations Agent  
Steve Hook, Assistant City Attorney  
Erica Hupp, Community Relations Manager  
John McGinley, Assistant Aviation Director  
Posie Brown, Senior Office Specialist

**GUESTS PRESENT:** Lt. Colonel David Angle, 21MSG/Peterson AFB  
Mark Entrekin, Echent, LLC  
Joe Gorney, El Paso County Planning Department  
Wayne Heilman, Gazette Telegraph

**CHAIRMAN CHALFANT CALLED THE MEETING TO ORDER AT 3:10 PM**

1. **APPROVAL OF THE APRIL 21, 2004 MINUTES:**

Commissioner Chalfant asked for review of the April 21, 2004, Airport Advisory Commission minutes. Patsy Buchwald made the motion to approve the minutes as written. Commissioner Herpin seconded the motion. Motion carried by unanimous vote.

2. **PUBLIC OR CITIZEN GROUP COMMENTS:**

No Public or Citizen Group Comments.

3. **GENERAL BUSINESS:**

**Land Use Items – Gary K. Campbell**

Eleven (11) Land Use Items were reviewed as follows:

- ◆ (1) Bucksliip File No. CPC FP 04-00112
- ◆ (2) Bucksliip File No. CPC PUD 04-00113 & CPC PUZ 04-00114
- ◆ (3) Bucksliip File No. AR FP 04-00229
- ◆ (4) Bucksliip File No. AR DP 04-00228
- ◆ (5) Bucksliip File No. CPC DP 04-00131
- ◆ (6) Bucksliip File No. CPC ZC 04-00118 & CPC CP 04-00119
- ◆ (7) Bucksliip File No. AR FP 04-00192
- ◆ (8) El Paso County File Name PPR-04-010
- ◆ **(9) El Paso County File Name PUD-04-009 & SP-04-007**
- ◆ (10) El Paso County File Name P-04-008
- ◆ (11) Bucksliip File No. AR DP 04-00227

The Airport recommends objection to Land Use Item 9, El Paso County File Name PUD 04-009 and SP-04-007, until such time proposal is reviewed pending further discussion with the developer.

Commissioner Herpin made motion to approve the staff's recommendations for Land Use Items 1-11, with **recommendation that we not move forward at this time regarding Land Use Item 9 pending further discussion.** Commissioner Breckner seconded the motion. Motion carried by unanimous vote.

4. **STAFF REPORTS:**

✈ **Finance Report-Rick Gorman**

- ◆ The Airport's revenue through March is \$4,485,398 down 3.6% from last year.
- ◆ On the expenditure side, the Airport is down 0.5% from last year at \$4,106,063. The Airport is down 56.8% in the repair and maintenance category because last year new carpet was installed in the baggage claim area. The Airport is also down 3.7% in the equipment and capital outlay category due to last year's upgrade of its telephone switch.

✧ **Project Development Report-Rick Gorman**

- ◆ Rental Car Ready/Return / Short Term Parking Improvements: The project will be in two design packages. A development plan was submitted to City Planning on May 4. Bids are scheduled to go out in July. Construction of the first design package is anticipated to begin in August for completion by the end of the year.
- ◆ Terminal Building Modifications-ETD Equipment: This project consists of building modifications in the baggage makeup area to house Explosive Trace Detection (ETD) equipment that is currently located in the lobby. The Airport is expecting this to be a 90-day project, which is scheduled to start on June 1.
- ◆ Business Park: Deloitte & Touche (Fantus Group), the Airport's corporate relocation consultant, will give a presentation at the Airport on June 3 on their target industry and company identification analysis.

Synergy Real Estate is working on a financial and incentive package for the Business Park. A report is expected to be submitted to the Airport by the end of June.

- ◆ Taxiway C: Lawson Construction was awarded the contract on May 12. The Airport anticipates beginning the project in mid-June and completing it in November 2004.
- ◆ Taxiway H: The Airport is in the process of issuing construction bid documents. Construction is expected to begin in August and be completed by the end of the year.
- ◆ Terminal Expansion: Bids were received for the construction of the building shell on May 14. The development of the interior design and bid package will begin in June.

✧ **Community Relations-Erica Hupp**

- ◆ Nothing new to report for May.

✧ **Traffic Report-Erica Hupp**

- ◆ Enplanements for April were up 13.1% in 2004 over 2003. Enplanements for April 2004 were 83,565 and 73,886 for April 2003. Year-to-date enplanements were up 2.0%. Nationwide the Airline Transportation Association reports that domestic enplanements were up in April 11.9% .
- ◆ Enplanements and landed weight for American Airlines continue to be down. Year-to-date, enplanements were down 22.2% and landed weight was down 37%.
- ◆ Enplanements for Northwest Airlines were down 17.8% for April 2004 and year-to-date were down 8.8%. Northwest's landed weight was down 2.3% for April 2004 and year-to-date 0.8%. Lower enplanements and landed weights are a reflection of fewer seats in the market. Load factor for April was 72.4%.

- ◆ Delta Air Lines enplanements were up 42.6% for April 2004 and year-to-date 24.7%. Landed weight was up 34% and year-to-date up 25.5%. The increase of the landed weight and enplanements were due to the addition of three flights a day over 2003.
- ◆ United Airlines enplanements were up 27.6% for April 2004 and year-to-date 8.3%. United's load factor for April 2004 was 71.8%, a great improvement from April 2003's load factor of 58%.

✦ **Operations and Maintenance – John McGinley**

- ◆ Mark Earle introduced John McGinley, the Airport's new Assistant Aviation Director of Operations and Maintenance. John McGinley was formerly from Lubbock, Texas where he served as the Deputy Director of Operations and Safety.
- ◆ John McGinley expressed his appreciation for the opportunity to be working here at the Colorado Springs Airport. John has admired the high level of professionalism exhibited by all the staff.
- ◆ Airfield painting is currently taking place on taxiways and runways. The landside portions will take place following completion of the airfield painting.
- ◆ On May 12, the Airport participated in a disaster exercise, which was put on by the City's Office of Emergency Management. This was not the full-scale disaster exercise that the Airport is required to do every three years, however the Airport's participation in this exercise will fulfill its annual review.

✦ **Director's Report – Mark Earle**

- ◆ Michele Golley was interviewed and selected as Mark's new Administrative Assistant. She will begin on June 1, 2004.
- ◆ Chris Dustin, Airport Finance Manager, is retiring on June 1, 2004. Chris has worked for the city for 27 years - 10 years at the Airport.
- ◆ The quarterly Airport Operators' Group meeting is scheduled for June 10 at 5 p.m. at the Radisson Hotel.
- ◆ The Airport is looking at re-instituting the annual "Fish Fry" around the July 4 timeframe. ARINC has offered to host it and will use their hangar facility as the location.

✦ **Other Business:**

- ◆ A discussion was held regarding a flyer mailed to Airport Advisory Commission members concerning privatizing federal screening services. Commissioner Weber recommended exploring different vendors for comparison purposes.

Commissioner Chalfant asked for a motion to adjourn the 05/19/04 Airport Advisory Commission Meeting. Commissioner Buchwald motioned to adjourn. Commissioner Breckner seconded the motion to adjourn.

**CHAIRMAN CHALFANT ADJOURNED THE MEETING AT 4:55 PM**

Minutes respectfully submitted by:  
Posie Brown, Senior Office Specialist