



MINUTES
Airport Advisory Commission
July 25, 2006

COMMISSIONERS PRESENT: Stephen Ducoff – Chairman
Lynn French – Vice Chairman
Bud Breckner
Bob Kudwa
Joel Miller
Greg Timm
Dennis Weber

COMMISSIONERS ABSENT: None

NON-VOTING MEMBERS PRESENT: Wally Miller

NON-VOTING MEMBERS ABSENT: Bud Patterson, Alternate Commissioner
Jim Bensberg, El Paso County Commissioner
Rob MacDonald, Pikes Peak Area Council of Governments
George Sugars, El Paso County DOT

CITY STAFF PRESENT: Mark Earle, Director of Aviation
John Faulkner, Asst. Director, Planning & Development
Bill Keller, Airport Planning & Development Manager
Kelly Koon, Special Projects Coordinator
John McGinley, Asst. Director, Ops & Maintenance
Gisela Shanahan, Asst. Director, Finance & Admin
Cheryl Schwab, Financial Analyst
Marc Smith, City Attorney

CITY STAFF ABSENT: None

GUESTS PRESENT: Lothar von Wolfseck, American Airlines

CHAIRMAN DUCOFF CALLED THE MEETING TO ORDER AT 3:00 PM

Next meeting is Tuesday, August 22, 2006.

1. APPROVAL OF THE JUNE 27, 2006, MINUTES:

- Commissioner Ducoff asked for approval of the June 27, 2006 Airport Advisory Commission minutes. Commissioner Breckner made the motion to approve the minutes and Commissioner Kudwa and French seconded the motion. The motion was carried by unanimous vote.

2. PUBLIC OR CITIZEN GROUP COMMENTS:

- None

3. GENERAL BUSINESS

→ **Land Use Items – Bill Keller**

Bill Keller reviewed the following land use items:

- ◆ AR DP 06-007424
- ◆ AR DP 06-00431
- ◆ CPC CU 06-00158
- ◆ AR DP 06-00454 / AR FP 06-00455
- ◆ AR FP 06-004885
- ◆ AR DP 06-00475
- ◆ AR FP 06-00488
- ◆ CPC CU 06-00167 / CPC CP 06-00168 / CPC FP 06-00169
- ◆ PPR 06-024 / PPR 06-025 / PPR 06-026 / PPR 06-023
- ◆ PUD 06-006 / VES 06-001
- ◆ PPR 036-028
- ◆ SP 06-010
- ◆ AR DP 06-00528

Commissioner French motioned to approve, as recommended by Airport staff, land use items #1-12, minus #7, at the request of Commissioner Timm. Commissioner Breckner seconded the motion. The motion was carried by a unanimous vote. Commissioner Timm abstained from voting on item #7, and then left the room for the remaining Commissioners to cast their votes. Commissioner French motioned to approve land use item #7 as recommended by Airport staff and Commissioner Breckner seconded the motion. Motion was approved by a six member vote. Commissioner Timm was then called back into the meeting.

→ **Follow Up Regarding Program to Honor Distinguished Citizens – Mark Earle**

We held a meeting with the subcommittee to review the issue and will be developing a written policy, which will be submitted to the Commission after we reach agreement with the Pioneers Museum staff. The Commission can then vote to approve the policy. The subcommittee decided that there will be two areas for recognition: aviation and general community. The general community recognition will be placed in the landside corridor as you come in to the terminal. The aviation related recognition display will have the same look and feel as the general display and will be placed at the end of the concourse near the windows overlooking the airfield. City Council has expressed their interest in the general community program.

The final draft program policy will include diagrams of each display area with specific guidelines about who gets recognized. The program should include more than twenty individuals which will allow for ten initial inductees and then two or so each year.

Both Commissioners Kudwa and Breckner said that the airport is one public area that everyone uses so they understand the City side of this. Commissioner Timm shared his concern that the program should be located somewhere downtown such as City Hall instead of at the airport. Commissioner Breckner said he originally thought that way also, but then after discussion during the subcommittee meeting, realized that the airport is a better location since there is a higher percentage of people traffic. The airport will determine the design and placement for the program and then the Airport and the Museum will work together to fund it. There might be some people in the community that wish to donate to the program. A naming board will be put together and the Museum will oversee the process as they have experience with this sort of program. The Advisory Commission should have a final say in who is recognized, so this should be included in the policy. Commissioner Breckner noted that he feels the Commission should not be involved in the decision making because it could be too political and recommended leaving this to the experts. However, the Commission should be able to give their input. Commissioners French and Breckner asked for clarification on when in the process the Commission would be able to give their input and hoped it wouldn't be too far down the line. Commissioner Weber shared that he does not want to be involved in this program at all, as he doesn't feel it's a charge of the Commission. He would like to see it placed somewhere else other than the airport and doesn't want to be connected in any way. Chairman Ducoff reminded the Commission that Matt Mayberry at the Pioneers Museum is excellent and can work with Mark on the program.

4. STAFF REPORTS

→ Traffic Report - Gisela Shanahan

- Enplaned passengers YTD shows a 2.7% increase over 2005 YTD. Passenger traffic is continuing to improve with each month.
- Summary of landed weight by airline – bottom line YTD, down 3.2%. If you look at the detail, the primary driver is a 24% drop in cargo landed weight, which is just a reduction of the number of flights coming in by our cargo carriers.
- Summary of air traffic activity - aircraft departures/landings YTD is a 1% decrease from 2005 and due to the regional and commuter airlines, which is primarily Mesa.
- Aircraft operations are down 15% and the primary driver is the military.
- Key air traffic activity relationships – enplanements per departure are up to 54 per departure vs. 52 passengers per flight.
- Summary of airline load factors – load factors YTD are at 72.4% and for the month of June 80.9%. If you factor out the charters and regionals and look at the majors it's about a 73% load YTD, which is increasing each month.

→ Finance Report - Gisela Shanahan

- Earned vs. budgeted revenue – airline revenue is 1.5% above budget YTD and 2.9% above last year.
- Terminal concessions are 1.1% below budget, however 8% over last year.
- Terminal area is .6% above the budget and 8.2% above actuals last year.
- Bottom line we are at 1.7% over budget overall on revenue and if you look at revenue compared to last year this time, we are 6.7% over the 2005 numbers.
- Other buildings and areas you'll see an increase of 168,000 over budget. This is due to an increase in the RON fees and being more aggressive in collecting them.
- Total obligations by type – the expenses are running 4.4% below budget. They are running 1.2% below 2005 expenditures through the month of June.

- Summary of concession gross sales – 18.9% increase in the gross revenues, News and Gift had a 33.5% increase.
- Rental Cars are up 4.1% and parking sales up 9.1% over 2005.

→ **Final Financial Statement Review – Gisela Shanahan**

- The final version was distributed and is also on our website. Please review it at your leisure. No numbers have changed since the last review. The MD& A is a helpful overview with specific detail about any changes.
- Commissioner Breckner asked for clarification about the PFCs.

→ **CIP Update – Cheryl Schwab**

- Reviewed the CIP.
 - ◆ The canopy project has been split into two projects. The rental car canopies will be funded with CFCs and the short-term parking canopies will be funded with PFCs. We are still waiting for approval from the FAA to use the PFC for this project.
 - ◆ The baggage screening camera system is a collaborative project with the TSA.
 - ◆ Roadway signs will be done in 2007 at an expense of \$1.4M.
 - ◆ The parking revenue control equipment has been moved to 2007. The Committee wanted to review all options. Commissioner Breckner asked for explanation on this.
 - ◆ Facilities Maintenance has developed a list of projects in and around the terminal, so some money has been set aside for this.
 - ◆ Commissioner French asked why a rehab of taxiway H would be done in 2009. Isn't Taxiway H new? It was explained that this was for the old section of Taxiway H.

→ **Operations and Maintenance – John McGinley**

- We have been operating for a month without security guards at the gates that access the air carrier ramp. Staff has taken over the duties that the security guards were performing with the new access control system. We will save approx. \$100,000.00 a year with this new procedure.
- We will be going out to bid for a wireless access security control system which will go around the airport. This will kick off in September.
- We have been conducting some maintenance work on Taxiway E.
- IT continues to work on the FIDS. The monitors in the concourse should go live on Wednesday.
- The Fountain and Aviation Way intersection has been opened. Aaron Wood and Craig Powell are excited that his has been completed.
- Premier Helicopters is doing well. They now have a helicopter here from Arizona.
- Checked into the ADSB. Multi-lateration (ML) is a system that receives signals directly from the transponder in an aircraft and determines position through triangulation. Due to the high volume of traffic received in the ski country in the winter coupled with the limited radar coverage and airport specific issues such as runway configuration and ramp space, capacity is a huge issue and the FAA issues STMPs. STMPs require pilots to make arrival and departure reservations, which allows the FAA to properly manage traffic for congested airports. In Colorado, STMPs are in effect approximately 57 days a year and on an average STMP day 75 aircraft are denied access or diverted. According to State calculations \$136,000 is lost every STMP day. Revenue lost during 57 days of STMP is \$7.7M. In an effort to increase capacity and avoid the 3 'D's (delays, diversion, and denied service) at the busiest airports in the ski country, the state will establish an MOU with the FAA to pay for half of a \$14M project to install a wide area multi lateration system. The system will allow increased radar coverage in Hayden, Rifle, Steamboat and portions of

Craig and will be installed in a test mode in 2008. The goal is to have the system certified for aircraft separation in 2009. Once certified this system will be the first in the US. ML is used in Austria and is currently up and running in test mode in Alaska.

→ **Planning and Development – John Faulkner**

- Drainage - We have completed the design of Pond 8 and have worked out an agreement with SkyWest to take the dirt from their site. This allows us to cut the design and save \$100,000 for dirt removal. Construction will begin in the next couple of weeks.
- Business Park - Aerospace and Northrup Grumman are moving along. They now have water to the sites and next month will be working on electrical and gas. Additionally, work will begin on Pond 700 soon.
- Taxiway Rehab - We have received the final report from the consultant on the T/W rehab. Staff is compiling it into the CIP process to incorporate some of these funds.
- Roadway Signs - We should be receiving final reports for the signs soon.
- West Side - We have received an approved plan for the utilities that need to be moved and have asked for a different alignment

→ **Construction – John Faulkner**

- AOA Service Roads – We had a meeting with Peterson regarding security issues on the fence line. We need to adjust this for better access to the area. Work should be completed around September.
- Aviation Way – the Fountain intersection is now open and work is moving northward. We will be looking at landscape design next.
- Runway – We thought we had the oil shortage issues resolved, however the FAA wanted to be sure the new oil was compatible with the current oil. The contractor has been proactive in looking for solutions. They will be doing the concrete lines on the shoulder work which will help save time. Paving began today. To answer a question from the last meeting, the runway has a materials and workmanship warranty for two years but liability for faulty work is ongoing.

→ **Director's Report – Mark Earle**

- Wright Amendment - The Advisory Commission taking a position supporting the proposed Wright Amendment Compromise would not be inconsistent with the City Council's position supporting repeal of the Wright Amendment. Accordingly, a letter can be issued without City Council approval. Lothar von Wolfseck mentioned that the support deadline date is at a standstill right now. If the amendment doesn't pass before congressional recess, they'll have to take it up after they return. Commissioner J. Miller expressed a concern about whether all parties are protected in the agreement. Several members responded that all parties had signed on to the specifics of the compromise. Commissioner Timm raised a concern about the Commission's involvement in the matter, asking if there was any direct impact on Colorado Springs. A discussion ensued regarding the impact on flights into and out of the State of Colorado and the Colorado Springs area. Commissioner Weber motioned to ask staff to develop a statement of support of the negotiated compromise of the Wright Amendment. Commissioner Kudwa seconded the motion. The motion was carried by unanimous vote.
- Cell Phone Lot - The Airport has initiated a study to determine if the configuration of the Commercial Staging Area is safe for use as a public Cell Phone Lot. John Faulkner will be working with the traffic engineers and if they approve, then part of the Commercial Staging Area will be converted. If traffic engineering does not approve, then a new Cell Phone Lot will be created as a part of next year's CIP.
- Air Space Working Group – John McGinley is the point of contact. This will be a permanent working group that will address airspace issues affecting all area users, including area airports, area military installations and the Air Traffic Control Tower.

5. OTHER BUSINESS

- Lothar von Wolfseck thanked the Commission for their consideration of the American Airlines request for support of the Wright Amendment.
- Commissioner Timm is on the downtown BID board and has had to work on the recent controversy over the streetlight banner program. He asked if the Airport needs to look at its display advertising policies. Mark noted that he has authority to pull any ads that are not appropriate for the Airport.

6. CHAIRMAN'S COMMENTS

- Commended the staff for their work on the press conference. Thought it was a very nice event.
- Commissioner Appointments – A message was sent around notifying Commissioners of their appointment expirations and asking if they'd like to renew for another term. Three Commissioners responded: Bud Breckner, Lynn French and Denny Weber. This will go to Council on August 8 for approval.
- The next Airport Operators Group meeting will be Aug 16 or 23. When Jim Buswell returns, he will choose a date and send out a notice.

AIRPORT STAFF ACTION ITEMS

Action Item	Assigned To	Status
Update the Wright Amendment Resolution and distribute for Commission approval.	Mark	
Business Park Design and Review Committee Report Back	John F	Pending member appointments
Community Recognition Program Policy	Mark	pending
Cell Phone Lot discussion		pending

Chairman Ducoff adjourned the meeting at 5:00 p.m.

Minutes respectfully submitted by:
Kelly Koon, Special Projects Coordinator