



MINUTES
Airport Advisory Commission
November 15, 2011

COMMISSIONERS PRESENT: Wally Miller – Chairman
Dr. Pat Boone – Vice Chairman
Randy Courduff
Dave Elliott
Tom Hayden
Bud Patterson
Dr. Chris Thornton

COMMISSIONERS ABSENT: None

NON-VOTING MEMBERS PRESENT: Steven Janitell, Alternate Commissioner
Peggy Littleton, El Paso County Commissioner

NON-VOTING MEMBERS ABSENT: Rob MacDonald, Pikes Peak Area Council of Governments

CITY STAFF PRESENT: Mark Earle, Director of Aviation
Gisela Shanahan, Asst. Director, Finance & Administration
Dan Gallagher, Asst. Director, Planning & Development
Neil Ralston, Airport Planning & Development Manager
Mark Hill, Maintenance Manager
Agnes Blachut, Airport Public Affairs Administrator
Dana Jackson, Airport Sr. Office Specialist

CITY STAFF ABSENT: John McGinley, Asst. Director, Operations & Maintenance

GUESTS PRESENT: Kelly Jackson, Air Service Development Analyst
Alex McKean, RS&H (Reynolds, Smith & Hills)

Next meeting is Tuesday, January 24, 2012

- **APPROVAL OF THE OCTOBER 25, 2011 MINUTES**

Chairman Miller asked for approval of the October 25, 2011 Airport Advisory Commission minutes; no objections; minutes were approved as submitted.

- **PUBLIC COMMENTS**

None

- **NEW BUSINESS**

→ **Land Use Review – Neil Ralston**

- **Item #1 AR FP 11-00519/CPC CP 01-00148-A8MN11**
- **Item #2 AR DP 11-00520**
- **Item #3 AR CP 11-00521/AR FP 11-00522**
- **Item #4 AR DP 11-00541/AR FP 11-00542**

Airport staff reviewed four new land use items, all in the City of Colorado Springs. Staff did not recommend any objections to any of the items.

One item remains tabled from a previous meeting (Item #4 from July 2010).

A motion was made by Commissioner Elliott to approve all four land use items per staff recommendation; the motion was seconded by Commissioner Hayden; it was carried by unanimous vote.

- **STAFF REPORTS**

→ **Traffic Report & Finance Report – Gisela Shanahan**

The financial and traffic reports were not available due to the early timing of the AAC meeting this month. However, as soon as the information is available we will forward the reports to the Commissioners via email.

The industry has just released U.S. domestic statistics, and traffic is down 6.3% for the month of October. This number is attributed to the same factors that we've been discussing, which include capacity reduction (not utilizing older, less efficient aircraft; mergers and lower load factor routes are being eliminated). The international traffic was down slightly over 4% as well, thus making it a global issue.

We have discussed mid-size airport comparisons in previous meetings, and COS continues to compare favorably and is doing a good job holding onto what we have as it's not about individual markets, it's about the airlines entire system.

Commissioner Elliott shared passenger load factor demands information. Some of the 45-50 seater aircrafts cost more to operate, and Frontier plans to park some of these aircrafts seasonally. Frontier is looking at more innovative ways to fly.

→ **Operations and Maintenance – Mark Hill**

Operations

- We have had four snow events this year. Maintenance and Ops get together after these events to debrief.

Maintenance

Airfield

- Most recent paint project was the centerline of 17R-35L on the west side which included all the lead-in lines to the connectors Alpha and Charlie.
- Pavement – made some repairs over the last few months, approximately 50 spall repairs which are the concrete corner joints that are popping out due to the ongoing ASR problem.
- We've recently graded the fuel farm road between the Jet Center fuel farm and the ADACG.
- We've preformed rubber removal of about 120K square feet on the west runway.

Landside

- Tree replacements have been underway.
- Irrigation system has been winterized.
- Working on tumbleweed removal.

Facility

- Holiday decorations will be completed this week.

GA

- The quarterly Airport Operators Group Social will be held on November 30th from 5:00 – 7:00 pm at the Radisson Hotel.
- The Colorado jetCenter Christmas party will be held on December 9th from 5:30 – 9:00 pm; invitations are forthcoming.

Discussion ensued about the ADACG and its capacity. Commissioner Elliott inquired how much fuel was kept in reserve. Mark replied that he would have to get that information to the Commissioners as to the total capacity between the tanks on the airport and the tank off the airport. Mark added that it would be a good report to bring to the AAC that includes: how the system works, the history, how it was established and what the capacity is. Commissioner Boone replied that it would be a good report to get to the airlines as well. Gisela added that the airlines determine what their reserves are here at COS; they purchase their fuel individually and store it.

Discussion persisted about the jetCenter and hydrant systems.

→ Planning and Development – Dan Gallagher

Consolidated Terminal Expansion/Renovation Project Summary

- The current work is all behind the scenes, working from the west to the east.
- All of the structural concrete has been installed on both east and west sides.
- All the structural steel and pre-cast walls are up on the west side for the baggage handling system (BHS).
- All of the structural steel is up on the west side for the checkpoint.
- The footings for the checkpoint on the east side are installed.
- We issued the NTP to GlidePath LLC for the baggage handling system (BHS); they will occupy space in the west cargo building as of December 1st.
- This project will be a rolling completion; the west side is set to be completed first (summer 2012) and then roll to the east side, occupying certain parts all while continuing construction.

→ Director's Report – Mark Earle

- The budget process is winding up; City Council will present their budget to the Mayor next week.
- The FAA funding for 2012 made it through Conference and will be in place for 2012 fairly quickly. There was a slight reduction as part of the compromise in Airport Improvement

Program (AIP) funding which is the capital grants program. It is not such a large reduction where we will see a significant impact on our projects. We don't anticipate any full scale cancellations of projects because the AIP funding is enough to where most projects will go forward perhaps at a slightly smaller scale. As it stands currently, the FAA-compromised funding amount for 2012 is \$3.35B. They did keep the essential air service program funding in place, which affects Pueblo.

- There is a community branding process taking place that involves a number of entities (Chamber, Economic Development Corporation, Housing and Building Association, County Commissioners and Convention and Visitors Bureau). About a year ago under the former mayor a process was put together to unify all the branding efforts. That process is complete, a brand has been chosen and a unified brand announcement is being made today.

- **COMMISSIONERS' COMMENTS**

- Commissioner Littleton announced that a new shooting range will be opening, May 2012, in collaboration with Fort Carson and El Paso County. It will be located just south of Fort Carson.

- **CHAIRMAN'S COMMENTS**

None

AIRPORT STAFF ACTION ITEMS

Action Item	Assigned To	Status
Forward finance and traffic reports to Commissioners via email when available	Gisela	Preliminary year-end traffic and finance will be discussed at January meeting.
Report - amount of fuel on reserve at COS	Mark	Staff will work to compile this info for future meeting.
Set up a construction tour for Commissioners in January 2012	Dan	Email sent to schedule Commissioners. Awaiting final head count.

Minutes respectfully submitted by:
Dana Jackson, Airport Sr. Office Specialist