



MINUTES
Airport Advisory Commission
April 22, 2015

COMMISSIONERS PRESENT: Andi Biancur - Chairman
Dave Elliott – Vice-Chairman
Mark Baker
Tom Hayden
Dr. Chris Thornton
Randy Courduff
Steve Janitell

COMMISSIONERS ABSENT:

NON-VOTING MEMBERS PRESENT: John Maier – Alternate Commissioner
Rob MacDonald – Liaison Commissioner
Peggy Littleton – County Commissioner

NON-VOTING MEMBERS ABSENT: Jason Harris – Alternate Commissioner

CITY STAFF PRESENT: Dan Gallagher – Aviation Director
June Eveland – Accounting Manager
Sam Schneiter – Design and Construction Manager
Britt Haley – Legal Advisor
Heather Lenard – Marketing and Public Relations Manager
Jerry Dimandja – Financial Analyst

GUESTS PRESENT: Nathan Lavin – Airport Intern
Rick Hoover – Citizens Transportation Advisory Board (CTAB)
John Fox – Embry-Riddle Aeronautical University Student
Patsy Buchwald – Paradies Shops
Robert Sedlacek – Paradies Shops
Steve Kawatzer – The Airplane Restaurant
Pat Vata – Hilton Hotels
Doug Price – Colorado Springs Convention & Visitors Bureau

The next meeting date is Wednesday, May 27, 2015

I. APPROVAL OF THE MARCH 25, 2015 MINUTES

Chairman Biancur called the meeting to order and asked whether all commissioners reviewed the March 25, 2015 Airport Advisory Commission meeting minutes. There were no corrections or suggestions and the minutes were unanimously approved.

II. INTRODUCTION OF GUESTS

Doug Price – Colorado Springs Convention and Visitors Bureau
Rick Hoover – CTAB
John Fox – ERAU student
Nate Lavin – Airport Intern
Patsy Buchwald – Paradies Shops
Robert Sedlacek – Paradies Shops
Steve Kawatzer – The Airplane Restaurant
Pat Vata – Hilton Hotels

III. PUBLIC COMMENT

There were no comments or discussions during this segment of the meeting.

IV. NEW BUSINESS

A. Land Use Review – Kristine Andrews

Airport staff reviewed six (6) new land use items in April 2015: four (4) items in the City and two (2) in the County.

Airport staff made a no objection recommendation for all six (6) items.

Commissioner Thornton made the motion to accept Airport staff's no objection recommendation for all six (6) new land use items. The motion was seconded by Commissioner Hayden, and all items were unanimously approved.

V. TOURISM ECONOMICS STUDY PRESENTATION

Doug Price, President and CEO of the Colorado Springs Regional Business Alliance (RBA) presented results from a study conducted by Tourism Economics Inc. in which the latter analyzed the current state of Colorado Springs Destination Marketing Funding to promote tourism in the Pikes Peak region.

The study concluded that at present, too little is being spent to promote local hotels, resorts and attractions, and suggested a Lodging and Automobile Rental Tax (LART) increase (among other recommendations) to generate more funds for tourism promotion.

After his presentation, Mr. Price took some time to respond to questions and suggestions made by commissioners and Airport staff. The full report from this study is available at <http://www.visitcos.com/TourismFundingAnalysis>.

VI. STAFF REPORTS

A. Planning and Development – Sam Schneiter

Design and Planning Phase Projects:

Sam briefed commissioners on the status of the following projects:

- Terminal Apron and Trench Drain System rehabilitation
- Cooling Tower project

B. Finance and Administration

Traffic Report: February 2015 – June Eveland

A summary of passenger enplanements, seats and load factors for each airline was provided, along with a summary of freight and mail, aircraft operations and landed weights. All monthly Traffic Reports are available at www.flyCOS.com.

Finance Report: February 2015 – June Eveland

- Total Revenue was reported to be **11.4% below** budget for the month of February and **17.8% below** budget year-to-date.
- Total Expenditures are **10.6% below** budget for the month of February and **5.6% above** budget year-to-date.
- June Eveland gave a detailed explanation to assist Advisory Commission members in understanding the reasons behind variances within each revenue and expense category. This detailed explanation can also be found within the meeting packet distributed at the AAC meeting.

C. Operations and Maintenance – Dan Gallagher

Dan briefed commissioners on the following Operations and Maintenance-related topics:

- Snow removal update
- Xeriscaping project

D. Director's Report – Dan Gallagher

Dan briefed the Advisory Commission on the following topics:

- Commercial Aeronautical Zone (CAZ) expansion
- Negotiation of Business and Property Tax as well as Sales and Use Tax on Construction Materials

Dan asked the Advisory Commission for permission to draft letters of support regarding the expansion of the CAZ as well as the modification of guidelines to allow the Airport to negotiate Business and Property Tax as well as Sales and Use Tax on Construction Materials. Commissioner Baker made the motion supporting the drafting of the aforementioned letters. The motion was seconded by Commissioner Thornton and unanimously approved by all voting commissioners.

VII. OTHER BUSINESS

There were no comments or discussions during this segment of the meeting.

VIII. COMMISSIONERS' COMMENTS

Liaison Commissioner McDonald informed commissioners of the PPACG's intent to sponsor a Joint Land Use Study (JLUS) in the Pikes Peak region. The JLUS is a cooperative land use planning initiative among communities within a particular region and identifies ways in which these communities can work individually and collectively to prevent future encroachments that could impede a military installation's long term viability and military preparedness.

This JLUS could take up to 2 years to complete, with costs estimated at \$500,000. The U.S. Department of Defense - Office of Economic Adjustment (OEA) supports the JLUS program by issuing Cost-Shared Community Planning Assistance grants covering up to 90% of the costs. PPACG plans on applying for the federal grant supporting this study.

Vice-Chairman Elliott briefed the Advisory Commission on CDOT – Aeronautics Division airport capital funding for Fiscal Year 2015.

Mr. Elliott also informed the Commission of upcoming events at Meadow Lake Airport. For more information, visit www.meadowlakeairport.com.

IX. CHAIRMAN'S COMMENTS

Chairman Biancur briefed the Advisory Commission on various topics, including amendments to the recently approved AAC Rules and Procedures.

Commissioner Courduff made the motion to accept the aforementioned amendments to the AAC Rules and Procedures. The motion was seconded by Commissioner Hayden and unanimously approved by all voting commissioners.

X. ADJOURNMENT

Commissioner Thornton made the motion to adjourn, which was seconded by Commissioner Courduff. There were no further comments or discussions and the meeting was adjourned at 5:12 pm.