



MINUTES
Airport Advisory Commission
August 26, 2015

COMMISSIONERS PRESENT: Andi Biancur - Chairman
Tom Hayden
Dr. Chris Thornton
Randy Courduff
Steve Janitell

COMMISSIONERS ABSENT: Mark Baker

NON-VOTING MEMBERS PRESENT: John Maier – Alternate Commissioner
Jason Harris – Alternate Commissioner

NON-VOTING MEMBERS ABSENT: Rob MacDonald – Liaison Commissioner
Peggy Littleton – County Commissioner

CITY STAFF PRESENT: Dan Gallagher – Aviation Director
June Eveland – Accounting Manager
Troy Stover – Interim Assistant Aviation Director – O&M
Britt Haley – Legal Advisor
Kristine Andrews – Environmental Health & Project Specialist
Heather Lenard – Airport Communications Manager
Jerry Dimandja – Airport Financial Analyst
Jennifer Harwig – Assistant to the Aviation Director
Luke Smith – Airport Intern

GUESTS PRESENT: Rick Hoover – CTAB
Justin Ritter – Jacobs Engineering Group
Kenny Maenpa – Jacobs Engineering group
Steve Ducoff – AOPA Fly-In

The next meeting date is Wednesday, September 23, 2015

I. APPROVAL OF THE JULY 22, 2015 MINUTES

Chairman Biancur called the meeting to order and asked whether all commissioners reviewed the July 22, 2015 Airport Advisory Commission meeting minutes. There were no corrections or suggestions and the minutes were unanimously approved.

II. INTRODUCTION OF GUESTS

Rick Hoover – CTAB
Justin Ritter – Jacobs Engineering Group
Kenny Maenpa – Jacobs Engineering Group
Steve Ducoff – AOPA Fly-In

III. PUBLIC COMMENT

Steve Ducoff, AOPA's Airport Support Network Volunteer for Colorado Springs, briefly discussed the logistical details of the Colorado Springs AOPA Fly-In event, consists of a one-day Saturday event in which attendees can enjoy breakfast and lunch, socialize with pilots and other attendees and participate in a variety of Aircraft displays, exhibits, clinics, forums, aviation safety seminars and other functions. More information about the event is available at www.aopa.org/fly-in

IV. NEW BUSINESS

A. Land Use Review – Kristine Andrews

Airport staff reviewed eleven (11) new land use items in August 2015: eight (8) items in the City and three (3) in the County.

Airport staff made a no objection recommendation for all eleven (11) items.

Commissioner Thornton made the motion to accept Airport staff's no objection recommendation for all eleven (11) new land use items. The motion was seconded by Commissioner Courduff, and all items were unanimously approved.

V. AIRPORT LAYOUT PLAN UPDATE

Justin Ritter from Jacobs Engineering Group Inc. gave a brief presentation on the COS Airport Layout Plan update and explained why the ALP needs to be updated while detailing the new changes to the ALP.

VI. STAFF REPORTS

A. Planning and Development – Dan Gallagher on behalf of Sam Schneider

Design and Planning Phase Projects:

Dan briefed commissioners on the status of the following projects:

- Terminal Apron and Trench Drain System rehabilitation
- Cooling Tower project and other utility infrastructure
- West Side development

B. Finance and Administration

Traffic Report: June 2015 – June Eveland

A summary of passenger enplanements, seats and load factors for each airline was provided, along with a summary of freight and mail, aircraft operations and landed weights. All monthly Traffic Reports are available at www.flyCOS.com.

Finance Report: June 2015 – June Eveland

- Total Revenue was reported to be **12.2% above** budget for the month of June and **11.3% below** budget year-to-date.
- **No variances** in Total Expenditures for the month of June but **18.5% below** budget year-to-date.
- June gave a detailed explanation to assist Advisory Commission members in understanding the reasons behind variances within each revenue and expense category. This detailed explanation can also be found within the meeting packet distributed at the AAC meeting.

C. Operations and Maintenance – Dan Gallagher

Dan briefed commissioners on the following Operations and Maintenance-related topics:

- Xeriscaping and landscaping projects
- Airfield paint marking project

D. Director's Report – Dan Gallagher

Dan briefed the Advisory Commission on the following topics:

- Global Supertanker announcement
- Status of federal grant for the Terminal Apron and Trench Drain System project
- COS Airport's selection for the Enhanced Low Visibility Operations (ELVO) program
- Announcement of additional hangar for COS Owners
- City Council's Commercial Aeronautical Zone (CAZ) expansion vote
- New Airline Use and Lease Agreement

VII. OTHER BUSINESS

There were no comments or discussions during this segment of the meeting.

VIII. COMMISSIONERS' COMMENTS

There were no comments or discussions during this segment of the meeting.

IX. CHAIRMAN'S COMMENTS

Chairman Biancur briefed the Advisory Commission on the following topics:

- City is still working towards filling two (2) alternate Airport Advisory Commissioner positions
- AAC Chairman and Vice-Chairman vote will take place during the September 2015 AAC meeting

Commissioner Thornton was presented with a plaque of appreciation, along with a letter from the Colorado Springs City Council to thank him for his six years of service on the Airport Advisory Commission.

X. ADJOURNMENT

Chairman Thornton made the motion to adjourn, which was seconded by Commissioner Courduff. There were no further comments or discussions and the meeting was adjourned at 4:10 pm.