



**COLORADO SPRINGS
AIRPORT**

**MINUTES
Airport Advisory Commission
Wednesday, September 23, 2015
3:00PM – 5:00PM
Colorado Springs Airport, Conference Room B**

COMMISSIONERS PRESENT: Andi Biancur - Chairman
Mark Baker
Randy Courduff
Tom Hayden
Steve Janitell
John Maier

COMMISSIONERS ABSENT: Jason Harris

NON-VOTING MEMBERS PRESENT: Hal Ellis – Alternate Commissioner
Matthew Grunenwald – Alternate Commissioner
County Commissioner Peggy Littleton – Liaison Commissioner
Rob MacDonald – Liaison Commissioner

NON-VOTING MEMBERS ABSENT: All present

CITY STAFF PRESENT: Dan Gallagher – Aviation Director
Kristine Andrews – Environmental Health & Project Specialist
June Eveland – Accounting Manager
Britt Haley – City Attorney Division Chief & Legal Advisor to
the Colorado Springs Airport Advisory Commission
Jennifer Harwig – Special Assistant to the Aviation Director &
Corporate Outreach Specialist
Heather Lenard – Marketing & Communications Manager

GUESTS PRESENT: Rick Hoover – CTAB

The next meeting date is Wednesday, October 28, 2015

I. APPROVAL OF THE AUGUST 26, 2015 MINUTES

Chairman Biancur called the meeting to order and opened a discussion on the August 26, 2015 Airport Advisory Commission meeting minutes. Former Commissioner Dave Elliot requested his name be removed from the August minutes since his term as Commissioner had expired. Commissioner Courduff made a motion to accept the August 26th minutes as amended, Commissioner Baker seconded followed by all ayes.

II. INTRODUCTION OF GUESTS

Rick Hoover – CTAB

III. PUBLIC COMMENT

Rick Hoover requested the electronic feed for upcoming AAC meetings as paper packets are no longer available due to cost savings.

IV. NEW BUSINESS

A. Land Use Review – Kristine Andrews

Airport staff reviewed twelve (12) new land use items in September 2015: six (6) items in the City and six (6) in the County.

Airport staff made a no objection recommendation for all twelve (12) items.

Commissioner Maier made the motion to accept Airport staff's no objection recommendation for all twelve (12) new land use items. The motion was seconded by Commissioner Courduff, and all items were unanimously approved.

B. Airport ALP Update

No additional questions or comments to the August 26th Jacobs Engineering Group Inc. presentation on the COS Airport Layout Plan.

V. STAFF REPORTS

A. Planning and Development – Dan Gallagher on behalf of Sam Schneider

Design and Planning Phase Projects Briefing:

- Federal and State grants awarded for the Terminal Apron and Trench Drain System rehabilitation
 - Appropriation fast tracked by City Staff and approved by City Council
 - Total of \$13M
 - Due to timing of award/weather, construction will start next season
- Cooling Tower project and other utility infrastructure
 - Next steps and completion date forthcoming
- Family Restrooms
 - Evaluation and design process
- West Side development-No update at this time

B. Finance and Administration

Traffic Report: July 2015 – June Eveland

A summary of passenger enplanements, seats and load factors for each airline was provided, along with a summary of freight and mail, aircraft operations and landed weights. All monthly Traffic Reports are available at <https://flycos.coloradosprings.gov/transportation/colorado-springs-airport/about-cos/monthly-traffic-reports>.

Finance Report: July 2015 – June Eveland

Summaries of a Monthly Revenue Trend Analysis, a Monthly Expense Trend Analysis and additional revenue and expense reports for the month of July were provided and reviewed for questions.

C. Operations and Maintenance – Dan Gallagher

No comments or discussions during this segment of the meeting.

D. Director's Report – Dan Gallagher

- AOPA Fly In September 25-26
- Global SuperTanker Update
- Airport presentation to PPRTA and the CAC
- Finalizing Airline Use and Lease Agreement
- New Parking Contract – Republic Parking System
 - Effective October 1st

VI. OTHER BUSINESS

- Future AAC packets, minutes and financial reports will be simplified and streamlined focusing on record of decision and record of actions
- Voting for the Chairman and Vice Chairman
 - Commissioner Hayden made the motion to select Commissioner Biancur to a second term as Chair, which was seconded by Commissioner Baker. Passed with all ayes.
 - Commissioner Maier made the motion to select Commissioner Courduff as Vice Chairman, which was seconded by Commissioner Baker. Passed with all ayes.

VII. COMMISSIONERS' COMMENTS

- County Commissioner Littleton stated the County CAZ is moving forward
- Liaison Commissioner MacDonald briefed the Commissioners on the status/funding for the proposed Joint Land Use Study for Military Installations and Communities

VIII. CHAIRMAN'S COMMENTS

- Chairman Biancur welcomed Commissioners John Maier and Jason Harris as voting members filling the two (2) open seats and the two (2) new alternate Airport Advisory Commissioners appointed by City Council: Hal Ellis and Matthew Grunenwald.
- Britt Haley clarified the alternates are non-voting members and are unable to join in Executive Sessions
- Both alternate Commissioners were introduced and provided their background information

IX. ADJOURNMENT

Chairman Biancur requested a motion to adjourn and done so by Commissioner Janitell, which was seconded by Commissioner Baker. There were no further comments or discussions and the meeting was adjourned at 4:15pm.