



STA Submitted:
STA Approved:

**COLORADO SPRINGS AIRPORT – COS CAT I  
ELECTRONIC FINGERPRINT SUBMISSION FORM**  
(Please Print Legibly)

**COMPANY:** \_\_\_\_\_

**LAST NAME:** \_\_\_\_\_ **SUFFIX (SR. / JR.)** \_\_\_\_\_

**FIRST NAME:** \_\_\_\_\_

**MIDDLE NAME:** \_\_\_\_\_

**OTHER NAMES USED (i.e. maiden name/if none, write "NONE")** \_\_\_\_\_

**\*SSN:** \_\_\_\_\_ **DATE OF BIRTH:** \_\_\_\_\_  
(YEAR, MONTH, DAY - example 1950-01-04)

**PHYSICAL ADDRESS:** \_\_\_\_\_  
(DO NOT USE P.O. BOX)

**CITY:** \_\_\_\_\_

**STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**CITIZENSHIP:** \_\_\_\_\_ **PLACE OF BIRTH:** \_\_\_\_\_  
(COUNTRY - example USA, FRANCE, ETC) (NAME OF STATE)

**ALIEN REGISTRATION # I-94 REG:** \_\_\_\_\_

**US PASSPORT OR NATURALIZATION #:** \_\_\_\_\_

**GENDER:** \_\_\_\_\_ **PROJECT DESCRIPTION:** \_\_\_\_\_

**RACE:** \_\_\_\_\_

**EYE COLOR:** \_\_\_\_\_

**HAIR COLOR:** \_\_\_\_\_

**HEIGHT:** \_\_\_\_\_ **TIME FRAME:** \_\_\_\_\_  
(FEET & INCHES)

**WEIGHT:** \_\_\_\_\_

\*Disclosure of social security number is required by the Aviation and Transportation Security Act, 49 U.S.C. sections 114, et seq. And rules, regulations, and security directives promulgated pursuant to that Act. Your social security number may be provided to the Transportation Security Administration or other law enforcement organizations for the purpose of security threat assessments or for other law enforcement purposes.



## CRIMINAL HISTORY RECORDS CHECK APPLICATION

The information on this form is being collected in accordance with 49 CFR 1542.209 for individuals who; have or are seeking unescorted access authority within an airport's Security Identification Area (SIDA) or Sterile Area(s).

Please answer each question below. You will not be considered for Airport Identification Media if this page is incomplete or missing from your application. The Transportation Security Administration (TSA) regulations require us to inform you that you will be subject to an FBI criminal history records checks.

**Have you ever been arrested for, convicted or found not guilty by reason of insanity, in any jurisdiction within the past ten (10) years, any of the crimes below?**

- |   |  |
|---|--|
| 1. Forgery of certificates, false marking of aircraft, and other aircraft registration violations: 49 U.S.C. 46306.   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 2. Interference with air navigation: 49 U.S.C. 46308.   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 3. Improper transportation of a hazardous material: 49 U.S.C. 46312.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 4. Aircraft piracy: 49 U.S.C. 46502.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 5. Interference with flight crew members or flights attendants: 49 U.S.C. 46504   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 6. Commission of certain crimes aboard aircraft in flight: 49 U.S.C. 46506  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 7. Carrying a weapon or explosive aboard aircraft: 49 U.S.C. 46505.   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 8. Conveying false information and threats: 49 U.S.C. 46507.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 9. Aircraft piracy outside the special aircraft jurisdiction of the United States:49 U.S.C. 46502(b).   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 10. Lighting violations involving transporting controlled substances: 49 U.S.C 46315.   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 11. Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security requirements:49 U.S.C. 46314. | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 12. Destruction of an aircraft or aircraft facility: 18 U.S.C. 32.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 13. Murder.   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 14. Assault with intent to murder.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 15. Espionage.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 16. Sedition.   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 17. Kidnapping or hostage taking.   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 18. Treason.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 19. Rape or aggravated sexual abuse.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 20. Unlawful possession, use, sale, distribution, or manufacture of an explosive or weapon  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 21. Extortion.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 22. Armed or felony unarmed robbery.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 23. Distribution of, or intent to distribute, a controlled substance.   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 24. Felony arson.   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 25. Felony involving a threat.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 26. Felony involving - -  |  |
| (i) Willful destruction of property.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| (ii) Felony involving - - Importation or manufacture of a controlled substance.   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| (iii) Felony involving - - Burglary.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| (iv) Felony involving - - Theft.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| (v) Felony involving - - Dishonesty, fraud, or misrepresentation.   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| (vi) Felony involving - - Possession or distribution of stolen property.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| (vii) Felony involving - - Aggravated assault.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| (viii) Felony involving - - Bribery.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| (ix) Felony involving - - Illegal possession of a controlled substance punishable by a maximum term of imprisonment of more than 1 year.                            | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 27. Violence at international airports: 18 U.S.C. 37.   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 28. Conspiracy or attempt to commit any of the criminal acts listed above.  | <input type="checkbox"/> YES <input type="checkbox"/> NO |

- |  |
|--|
| (i) A copy of the criminal record received from the FBI will be provided to the individual, if requested by the individual in writing, and |
| (ii) The ASC is the individual's point of contact if he/she has questions about the results of the Criminal History Records Check (CHRC)   |

**\*\*Note to Applicant\*\***

In accordance with 49 CFR 1542.209, I understand that by signing this application, I am attesting that I have not been arrested for, convicted nor found not guilty by reason of insanity of any of the disqualifying criminal offenses listed on page 2 during the 10 years preceding the date of this application.

Further, I understand that Federal regulations under 49 CFR 1542.209 impose a continuing obligation for me to disclose to the aircraft operator within 24 hours, if I am convicted or found not guilty by reason of insanity of any disqualifying criminal offenses as defined in this regulation that occurs while I have unescorted access authority within the Security Identification Display Area (SIDA) or Sterile Area(s).

The information I have provided on this application is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement on this application can be punished by a fine or imprisonment or both (See Section 1001 of Title 18 United States Code).

**The Privacy Act of 1974  
5 U.S.C. 552a(e)(3)**

**Privacy Act Notice**

**Authority:** 6 U.S.C. § 1140, 46 U.S.C. § 70105; 49 U.S.C. §§ 106, 114, 5103a, 40103(b)(3), 40113, 44903, 4935-44936, 44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, § 1520 (121 Stat. 444, Public Law 110-52, August 3, 2007); and Executive Order 9397, as amended.

**Purpose:** The Department of Homeland Security (DHS) will use the biographical information to conduct a security threat assessment to evaluate your eligibility for the program to which you are applying. Your fingerprints and associated information/biometrics will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories). The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. DHS will also transmit the fingerprints for enrollment into the US-VISIT's Automated Biometrics Identification System (IDENT). If you provide your Social Security Number (SSN), DHS may provide your name and SSN to the Social Security Administration (SSA) to compare that information against SSA's records to ensure the validity of your name and SSN.

**Routine Uses:** In addition to those disclosures generally permitted under 5 U.S.C. 522a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 U.S.C. 522a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHSITSA 002, Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses.

**Disclosure:** Furnishing this information (including your SSN) is voluntary; however, if you do not provide your SSN or any other information requested, DHS may be unable to complete your application for identification media.

\_\_\_\_\_  
**Applicant Name**

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Company Name**

\_\_\_\_\_  
**Authorizing Agent Signature**  
*(My signature authorizes COS Airport Security to  
Fingerprint my employee and bill my company)*

\_\_\_\_\_  
**Company Phone No.**

# List of Acceptable Documents

Rev 03.2013

ID documents are necessary for **ALL** fingerprinting and badging transactions.  
 Please note - laminated Social Security Cards are *not* acceptable.  
**All applicants requiring Driving Privileges MUST present a valid Driver's License.**

If you were born outside of the United States (as a citizen or not) a Social Security card is **NOT** acceptable, extra documentation is required. Please see examples below or call Airport Operations @ (719) 550-1900 for clarification.

## LISTS OF ACCEPTABLE DOCUMENTS

**All Documents must be UNEXPIRED**

Employees may present one selection from List A  
 or a combination of one selection from List B and one selection from List C.

LIST A Documents that Establish Both Identity and Employment Authorization	OR	LIST B Documents that Establish Identity	AND	LIST C Documents that Establish Employment Authorization
1. U.S. Passport or U.S. Passport Card		1. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address		1. A Social Security Account Number card, unless the card includes one of the following restrictions: (1) NOT VALID FOR EMPLOYMENT (2) VALID FOR WORK ONLY WITH INS AUTHORIZATION (3) VALID FOR WORK ONLY WITH DHS AUTHORIZATION
2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)		2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address		2. Certification of Birth Abroad issued by the Department of State (Form FS-545)
3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa		3. School ID card with a photograph		3. Certification of Report of Birth issued by the Department of State (Form DS-1350)
4. Employment Authorization Document that contains a photograph (Form I-766)		4. Voter's registration card		4. Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal
5. For a nonimmigrant alien authorized to work for a specific employer because of his or her status: a. Foreign passport; and b. Form I-94 or Form I-94A that has the following: (1) The same name as the passport; and (2) An endorsement of the alien's nonimmigrant status as long as that period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form.		5. U.S. Military card or draft record		5. Native American tribal document
6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI		6. Military dependent's ID card		6. U.S. Citizen ID Card (Form I-197)
		7. U.S. Coast Guard Merchant Mariner Card		7. Identification Card for Use of Resident Citizen in the United States (Form I-179)
		8. Native American tribal document		8. Employment authorization document issued by the Department of Homeland Security
		9. Driver's license issued by a Canadian government authority		
		For persons under age 18 who are unable to present a document listed above:		
		10. School record or report card		
		11. Clinic, doctor, or hospital record		
		12. Day-care or nursery school record		

Illustrations of many of these documents appear in Part 8 of the Handbook for Employers (M-274).

Refer to Section 2 of the instructions, titled "Employer or Authorized Representative Review and Verification," for more information about acceptable receipts.