



**COLORADO SPRINGS
AIRPORT**

**MINUTES
Airport Advisory Commission
Wednesday, February 24, 2016
3:00PM – 5:00PM
Colorado Springs Airport, Conference Room B**

COMMISSIONERS PRESENT: Randy Courduff – Vice Chairman
Mark Baker
Jason Harris
Tom Hayden
Steve Janitell
John Maier

COMMISSIONERS ABSENT: Andi Biancur – Chairman

NON-VOTING MEMBERS PRESENT: Hal Ellis – Alternate Commissioner
Matthew Grunenwald – Alternate Commissioner

NON-VOTING MEMBERS ABSENT: County Commissioner Sallie Clark – Liaison Commissioner
County Commissioner Peggy Littleton – Liaison Commissioner
Rob MacDonald – Liaison Commissioner

CITY STAFF PRESENT: Dan Gallagher – Aviation Director
Kristine Andrews – Environmental Health & Project Specialist
June Eveland – Accounting Manager
Britt Haley – Legal Advisor
Jennifer Harwig – Corporate Outreach Specialist

GUESTS PRESENT: Jim Wheeler & Bob Soelberg – Global SuperTanker
Wayne Heilman – Gazette
John Fox
Patsy Buchwald & Bob Sedlacek – Paradies Shop
Dave Elliot – MLAA

The next meeting date is Wednesday, March 23, 2016

I. APPROVAL OF THE JANUARY 27, 2016 MINUTES

Vice Chairman Courduff called the meeting to order. Commissioner Hayden made a motion to accept minutes from the January 27, 2016 meeting and Commissioner Baker seconded followed by all ayes.

II. INTRODUCTION OF GUESTS

Jim Wheeler
Bob Soelberg
Wayne Heilman
John Fox
Patsy Buchwald
Bob Sedlacek
Dave Elliot

III. PUBLIC COMMENT

Jim Wheeler and Bob Soelberg recognized Dan Gallagher and staff for all the help making Colorado Springs Airport home of the Global SuperTanker. A big event is anticipated to occur in approximately 6 weeks meanwhile the airplane is in the paint shop.

IV. NEW BUSINESS

A. Land Use Review – Kristine Andrews

Airport staff reviewed and discussed seven (7) new land use items in February 2016: six (6) items in the City and one (1) in the County.

Airport staff made a no objection recommendation for all seven (7) items.

Commissioner Hayden made the motion to accept Airport staff's no objection recommendation for all seven (7) new land use items. The motion was seconded by Commissioner Janitell, and all items were unanimously approved.

V. STAFF REPORTS

A. Planning and Development – Dan Gallagher for Sam Schneider

Design and Planning Phase Projects Briefing:

- CIP – schedule and funding milestones for 2016 forthcoming - no updates
- Rehab of Terminal Apron – moving of Airlines gates – Under Director's Report
- Cooling Tower – Wrapping up RFP process & design - no updates
- Taxiway Charlie – Bid advertisement is planned for late February - Under Director's Report
- Family Restrooms – two (2) one prescreen and one post screen - no updates

B. Finance and Administration – June Eveland

Traffic Report: December 2015

A summary of passenger enplanements, seats and load factors for each airline was provided, along with a summary of freight and mail, aircraft operations and landed weights. All monthly Traffic Reports are available at <https://flycos.coloradosprings.gov/transportation/colorado-springs-airport/about-cos/monthly-traffic-reports>.

Finance Report: December 2015

Summaries of a Total Revenue Trend Analysis, Expense Trend Analysis and additional revenue and expense reports for the month of December were provided and reviewed for questions.

Other discussions included Uber, Charter Flights, 2015 Holiday Parking Promotion, Marketing Initiatives and Premier Lounge Memberships. The Year 2015 in Review was provided and discussed.

C. Operations and Maintenance – Dan Gallagher

- No updates

D. Director's Report – Dan Gallagher

- April 14th Frontier returns to COS – Las Vegas.
- June 28th Frontier is adding Phoenix.
- A 40 yr. lease for the old terminal site and a 25 yr. lease for the former WestPac hangar with Cutter Aviation was executed.
- Snow Removal Operations was reviewed and the Airport is evaluating relocation of the deicing chemicals and re-evaluating the fuel truck placement (on ADACG.)
- United Airlines is working on a ramp diversion plan at the ADACG.
- Construction 2016
 - Terminal Apron starting March 14th
 - TWY C Rehab out to bid by end of February for a goal of late July 2016 start date
- Global SuperTanker lease and parking is on the Westside (approximately 30-90 days a year.)
- VSR relocation – road complete but waiting for temperatures to asphalt.
- Kudos to Britt Haley for the new Airline Use and Lease Agreement (AULA).
- TSA distributed a new information circular impacting COS therefore, an additional FTE has been requested for this increased security plan.
- SIB Loan Application was approved for funding 2016/2017 AIP Capital match and PFC eligible fleet improvements.
- Pikes Peak Airstrip Attack is June 18-19th.
- GA Pilot Briefing is on March 12th at the ETU.

VI. OTHER BUSINESS

- None

VII. COMMISSIONERS' COMMENTS

- None

VIII. CHAIRMAN'S COMMENTS

- None

IX. ADJOURNMENT

Commissioner Harris made a motion to adjourn and was seconded by Commissioner Hayden, and the meeting was adjourned at 3:58pm.