



**COLORADO SPRINGS
AIRPORT**

**MINUTES
Airport Advisory Commission
Tuesday, March 29, 2016
3:00PM – 5:00PM
Colorado Springs Airport, Conference Room A**

COMMISSIONERS PRESENT: Andi Biancur – Chairman
Randy Courduff – Vice Chairman
Steve Janitell
John Maier

COMMISSIONERS ABSENT: Mark Baker
Jason Harris
Tom Hayden

NON-VOTING MEMBERS PRESENT: Hal Ellis – Alternate Commissioner
Matthew Grunenwald – Alternate Commissioner
County Commissioner Peggy Littleton – Liaison Commissioner
Rob MacDonald – Liaison Commissioner

NON-VOTING MEMBERS ABSENT: County Commissioner Sallie Clark – Liaison Commissioner

CITY STAFF PRESENT: Dan Gallagher – Aviation Director
Kristine Andrews – Environmental Health & Project Specialist
June Eveland – Accounting Manager
Britt Haley – Legal Advisor
Jennifer Harwig – Corporate Outreach Specialist

GUESTS PRESENT: Justin Ritter – Jacobs Engineering

The next meeting date is Wednesday, April 27, 2016

I. APPROVAL OF THE FEBRUARY 24, 2016 MINUTES

Chairman Biancur called the meeting to order. Vice Chairman Courduff made a motion to accept minutes from the February 24, 2016 meeting and Commissioner Janitell seconded followed by all ayes.

II. INTRODUCTION OF GUESTS

Justin Ritter, Jacobs Engineering

III. PUBLIC COMMENT

- None

IV. NEW BUSINESS

A. Land Use Review – Kristine Andrews

Airport staff reviewed and discussed nine (9) new land use items in March 2016: six (6) items in the City and three (3) in the County.

Airport staff made a no objection recommendation for all nine (9) items.

Commissioner Maier made the motion to accept Airport staff's no objection recommendation for all nine (9) new land use items. The motion was seconded by Vice Chairman Courduff, and all items were unanimously approved.

V. STAFF REPORTS

A. Planning and Development – Dan Gallagher

Design and Planning Phase Projects Briefing:

- Rehab of Terminal Apron – kicked off March 14th
 - Internal gate moves are going well and as planned
 - United will permanently move to Gates 3, 5, 7; Frontier starting at Gate 2 on April 14th and moving to Gate 12
- Taxiway Charlie – Bids were received for review
- Family Restrooms – two (2) one prescreen and one post screen – Project Manager position currently filled with temporary staffing, Chris Touch who will move this project forward.

B. Finance and Administration – June Eveland

Traffic Report: January 2016

A summary of passenger enplanements, seats and load factors for each airline was provided, along with a summary of freight and mail, aircraft operations and landed weights. All monthly Traffic Reports are available at <https://flycos.coloradosprings.gov/transportation/colorado-springs-airport/about-cos/monthly-traffic-reports>.

Finance Report: January 2015

Summaries of a Total Revenue Trend Analysis, Expense Trend Analysis and additional revenue and expense reports for the month of January were provided and reviewed for questions.

C. Operations and Maintenance – Dan Gallagher

- No updates

D. Director's Report – Dan Gallagher

- Dan reviewed the CAZ and discussed the next steps for CAZ amendments.

VI. OTHER BUSINESS

- None

VII. COMMISSIONERS' COMMENTS

- Commissioner Maier thanked Dan for speaking at the Southern Colorado Regional Pilot Briefing on Saturday, March 12th.

VIII. CHAIRMAN'S COMMENTS

- Chairman Biancur thanked Wayne Heilman of the Gazette for the positive articles regarding growth at COS.

IX. ADJOURNMENT

Vice Chairman Courduff made a motion to adjourn and was seconded by Commissioner Janitell. The meeting was adjourned at 3:35pm.