



**COLORADO SPRINGS
AIRPORT**

**MINUTES
Airport Advisory Commission
Wednesday, May 25, 2016
3:00PM – 5:00PM
Colorado Springs Airport, Conference Room B**

COMMISSIONERS PRESENT: Andi Biancur – Chairman
Randy Courduff – Vice Chairman
Hal Ellis
Matthew Grunenwald
Tom Hayden
Steve Janitell
John Maier

COMMISSIONERS ABSENT: All present

NON-VOTING MEMBERS PRESENT: County Commissioner Peggy Littleton – Liaison Commissioner

NON-VOTING MEMBERS ABSENT: Jason Harris– Alternate Commissioner
County Commissioner Sallie Clark – Liaison Commissioner
Rob MacDonald – Liaison Commissioner

CITY STAFF PRESENT: Dan Gallagher – Aviation Director
Kristine Andrews – Environmental Health & Project Specialist
Britt Haley – Legal Advisor
Jennifer Harwig – Corporate Outreach Specialist
Heather Lenard – Marketing and Communications Manager
John Schulz – Senior Financial Analyst

GUESTS PRESENT: Patsy Buchwald – The Paradies Shops
Dave Elliot – MLAA
Wayne Heilman – The Gazette
Radhika Jablonski – Accounting Supervisor, COS
Nate Lavin – Public Communications Specialist, COS

The next meeting date is Wednesday, June 22, 2016

I. APPROVAL OF THE APRIL 27, 2016 MINUTES

Chairman Biancur called the meeting to order. Commissioner Hayden made a motion to accept minutes from the April 27, 2016 meeting and Commissioner Janitell seconded followed by all ayes.

II. INTRODUCTION OF GUESTS

Patsy Buchwald – The Paradies Shops
Dave Elliot – MLAA
Wayne Heilman – The Gazette
Radhika Jablonski – Accounting Supervisor, COS
Nate Lavin – Public Communications Specialist, COS

III. PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Land Use Review – Kristine Andrews

Airport staff reviewed and discussed nine (9) new land use items in May 2016: seven (7) items in the City and two (2) in the County.

Airport staff made a no objection recommendation for all nine (9) items.

Commissioner Hayden made the motion to accept Airport staff's no objection recommendation for all nine (9) new land use items. The motion was seconded by Commissioner Maier, and all items were unanimously approved.

V. STAFF REPORTS

A. Planning and Development – Dan Gallagher

Design and Planning Phase Projects Briefing:

- Rehab of Terminal Apron – Going well along with the gate moves going smoothly.
 - Completion date is now July 22nd.
- Cooling Tower Project – No updates at this time.
- Taxiway Charlie – Start in the latter part of summer once grant is confirmed.
- Family Restrooms – Work in June and July.
- Beer Garden and remodeling in the food court beginning in June.

B. Finance and Administration – John Schulz

Traffic Report: March 2016

A summary of passenger enplanements, seats and load factors for each airline was provided, along with a summary of aircraft operations. All monthly Traffic Reports are available at <https://flycos.coloradosprings.gov/transportation/colorado-springs-airport/about-cos/monthly-traffic-reports>.

Finance Report: March 2016

Summaries of Total Revenues and Expenses for the month of March were provided and reviewed for questions.

There were ongoing discussions on finance reporting to the AAC.

C. Operations and Maintenance – Dan Gallagher

- Security Checkpoint
 - Moving document checker area and signage in mid-June
 - Limiting access points for employees
 - Dwell times at COS will be on twitter

D. Director's Report – Dan Gallagher

- CAZ
 - Introduction to City Council at the June 13th Work Session
 - First vote on June 28th
 - Second vote on July 12th
- Frontiers inaugural flight in from Phoenix is June 28th
 - 0600a departure on June 29th
- Cutter Aviation broke ground on May 19th with a possible public ground breaking in June.
- COS hosting Air Force One on June 1st and 2nd.
- Dan and John will be attending an Air Service Conference June 13th - 15th.
- Heather Lenard is leaving the Airport to move back east. Dan thanked her for her service.

VI. OTHER BUSINESS

- None

VII. COMMISSIONERS' COMMENTS

- Commissioner Hayden requested an update from a TSA Official at a future meeting.

VIII. CHAIRMAN'S COMMENTS

- Global SuperTanker arrival was well run and Chairman Biancur recognized Airport Staff for their help.
- Chairman Biancur thanked Heather and acknowledged her accomplishments.
- There will be (2) Alternate Commissioner positions posted and filled in addition to Jason Harris as an Alternate Commissioner.

IX. ADJOURNMENT

Commissioner Hayden made a motion to adjourn and was seconded by Vice Chairman Courduff. The meeting was adjourned at 3:47pm.