



**COLORADO SPRINGS  
AIRPORT**

**MINUTES  
Airport Advisory Commission  
Wednesday, June 22, 2016  
3:00PM – 5:00PM  
Colorado Springs Airport, Conference Room B**

**COMMISSIONERS PRESENT:** Andi Biancur – Chairman  
Randy Courduff – Vice Chairman  
Hal Ellis  
Matthew Grunenwald  
Tom Hayden  
Steve Janitell  
John Maier

**COMMISSIONERS ABSENT:** All present

**NON-VOTING MEMBERS PRESENT:** None present

**NON-VOTING MEMBERS ABSENT:** Jason Harris– Alternate Commissioner  
County Commissioner Sallie Clark – Liaison Commissioner  
County Commissioner Peggy Littleton – Liaison Commissioner  
Rob MacDonald – Liaison Commissioner

**CITY STAFF PRESENT:** Dan Gallagher – Aviation Director  
Kristine Andrews – Environmental Health & Project Specialist  
Britt Haley – Legal Advisor  
Jennifer Harwig – Corporate Outreach Specialist  
John Schulz – Senior Financial Analyst

**GUESTS PRESENT:** Robert Sedlacek – The Paradies Shops  
Meghan Schmeiser – Customer Service Coordinator, COS  
Nate Lavin – Public Communications Specialist, COS  
Dave Elliot – MLAA (arrived late)  
Wayne Heilman & Maya Ortega – The Gazette (arrived late)

**The next meeting date is Wednesday, July 27, 2016**

## **I. APPROVAL OF THE MAY 25, 2016 MINUTES**

Chairman Biancur called the meeting to order. Commissioner Hayden made a motion to accept minutes from the May 25, 2016 meeting and Vice Chairman Courduff seconded followed by all ayes.

## **II. INTRODUCTION OF GUESTS**

Robert Sedlacek – The Paradies Shops  
Meghan Schmeiser – Customer Service Coordinator, COS  
Nate Lavin – Public Communications Specialist, COS  
Dave Elliot – MLAA (arrived late)  
Wayne Heilman – The Gazette (arrived late)

## **III. PUBLIC COMMENT**

None

## **IV. NEW BUSINESS**

### **A. Land Use Review – Kristine Andrews**

Airport staff reviewed and discussed four (4) new land use items in June 2016: one (1) item in the City and three (3) in the County.

Airport staff made a no objection recommendation for all four (4) items.

Vice Chairman Courduff made the motion to accept Airport staff's no objection recommendation for all four (4) new land use items. The motion was seconded by Commissioner Hayden, and all items were unanimously approved.

## **V. STAFF REPORTS**

### **A. Planning and Development – Dan Gallagher**

#### **Design and Planning Phase Projects Briefing:**

- Rehab of Terminal Apron – Completing Phase II, Gate moves will be complete on July 12<sup>th</sup>.
- Beer Garden and remodeling in the food court underway.
- Family Restrooms – Work begins in June/July and wrapping up in Sept.
- Taxiway Charlie – Start in the latter part of summer once grant is confirmed – still awaiting confirmation.
- Roofing repairs – The roof is 22 years old so it's necessary to replace and repair parts of the roof.

### **B. Finance and Administration – John Schulz**

#### **Traffic Report: April 2016**

A summary of passenger enplanements, seats and load factors for each airline was provided, along with a summary of aircraft operations. All monthly Traffic Reports are available at <https://www.flycos.com/monthly-traffic-reports>.

#### **Finance Report: April 2016**

Summaries of Total Revenues and Expenses for the month of April were provided and reviewed for questions.

### **C. Operations and Maintenance – Dan Gallagher**

- See Director's Report

### **D. Director's Report – Dan Gallagher**

- JumpStart Conference June 13<sup>th</sup> -15<sup>th</sup> - very positive meetings with (6) carriers.

- CAZ / EDA's
  - Intro to City Council was at the June 13<sup>th</sup> Work Session
  - First vote on June 28<sup>th</sup>
  - Second vote on July 12<sup>th</sup>
  
- Meghan Schmeiser, Customer Service Coordinator - new position to encompass:
  - Lounge Management
  - Manage the Volunteer Program
  - Manage the Art Program
  
- Phoenix inaugural flight for Frontier (inbound) June 28<sup>th</sup> and (outbound) the 29<sup>th</sup>.

**VI. OTHER BUSINESS**

- None

**VII. COMMISSIONERS' COMMENTS**

- None

**VIII. CHAIRMAN'S COMMENTS**

- Wayne Heilman of the Gazette introduced his intern, Maya Ortega.
- Feedback on the Pikes Peak Airstrip was positive.
- Global SuperTanker private tour invitation is forthcoming.
- The AAC is awaiting the status of the (2) Alternate Commissioner positions City Council will be posting.

**IX. ADJOURNMENT**

Commissioner Maier made a motion to adjourn and was seconded by Vice Chairman Courduff. The meeting was adjourned at 3:55pm.